**Silver Creek Village Water Supply Corporation**

Minutes of the Board of Directors Meeting

**31 May 2016**

**Meeting called to order:** @ 7:00 pm by Denise Lewis, President

*Present:* President Denise Lewis, Vice President Leonard Smith, Business Manager Nelson Brock, Members-At-Large Rhonda Whitten and Wes Ingram, Secretary/Treasurer Paul M. Miller, and Water System Operator John Williams plus Members Ann Ingram, Bill OConnor, Betty Garner, and Jim Schillenburger. Also attending was Corix representative Kyle Jensen.

*Absent:* None.

*Quorum Present?*  Yes.

**Invocation:** Given by Leonard Smith.

**Order of Business:**

Corix representative Kyle Jensen started the meeting with an explanation of Corix operations. Asked for more detail about what they considered ‘routine or non-routine operations”, he distributed a handout from another contract with slightly more detail. Wes asked for clarification on whether Corix would furnish meter readings to our Business Office for billing. That was confirmed. Mr. Jensen reiterated that Corix would be here 7 days a week. There followed a discussion of whether SCVWSC needed a variance and the efforts Denise had gone through to deal with that. Corix will take required samples, file monthly reports with SCVWSC, will interface with inspectors as necessary, lead and copper testing, will attend to mowing, plus an emergency call-out. Unless the situation is a dire emergency, approval from the SCVWSC will be obtained before performing non-routine maintenance. If possible, work like disconnects, even though called in as an emergency, would be performed during routine hours and considered routine work. Mr. OConnor asked when the Board was planning on executing the contract, if it was approved. Mr. Jensen said he could get a final contract back to the Board for review by Friday. Paul asked what a call-out alarm was and if Mr. Jensen thought we needed any. A call-out alarm is a device that will notify someone (telephone call) if a component failed. Mr Jensen commented that they had them and he thought they could prevent a problem from escalating. Paul asked for the Board to be informed of the equipment that Corix uses so Silver Creek could get comparable equipment. Mr Jensen agreed and added that he could get someone knowledgeable to brief the Board on call-out equipment and cost.

**Minutes:** Rhonda moved that we amend the minutes in Old Business 2. to reflect that we reduced Shillenburger’s “disputed fee” by half. Wes seconded, motion passed. Minutes were approved as corrected

**Financial Report :**  The Board reviewed the reports submitted by Nelson Brock, which included reports on Profit Loss, Actual vs Budget, Balance sheet, Comparison Report and Exceptional Usage (see attached). Nelson reported income of $9,870.87, expenses of $5,295.13 for a profit of $4,575.74 for the month. We have $75,735.72 total in the reserve account. Rhonda Whitten moved that the financial reports be accepted as submitted. Motion was seconded by Leonard Smith and unanimously approved.

**Operations Report:** John Williams, Water System Operator, gave the Ops Report.

1. John and Joel pulled samples for the WRT system twice. The results are not back yet. Technically, the protocol is over but John will continue recording data through June.
2. Joel asked John to get samples from well 6 three days in a row and to do the same for well 1 at the same time. Joel is starting to get the data for getting well 1 back on line.
3. Spoke with McAllister about the bid. He said it should not cost more than $200 for rewiring well 1 at the plant for remote control. He needs more information on proposed locations for the lighting in the WRT building before he can make a bid. He will check the probes in the tank the next time he is out here, but estimates it will not cost more than $300 - $400.
4. We got the new stainless steel cable and hardware connected to the float and it is working.
5. Still working on the new Total Coliform Rule changes. TCEQ did what they called a primace extension to March 23 of next year (2017).
6. Scheduled to meet with TWDB next Monday at 2 o’clock for the final inspection of the WRT project. Continuing to back wash every 4-5 days to clean out the filters. Have yet to replace the sleeve filters.
7. Lightning damaged the controls in the well 6 house. McAllister repaired them. He will install a lightning arrestor so it will not happen again.
8. Need help changing out the chlorine bottle. They delivered the new bottle but just left it standing next to the old bottle.

**Old Business:**

1. Talked about the sensors in the storage tank earlier.
2. Discussed extending relief of per gallon charge for another month. Total water usage for the month was 201,000 which equals about $825. John will ask Joel if he recommends continuing using as much water as possible.
3. Progess of RO system. Don’t want to continue working on building an RO system until we get Joel’s thoughts on it vs. well 1.
4. Discussed remote control for well 1 earlier.

**New Business:**

1. Discussed Corix proposal. Discussed approving the contract without having the actual contract to consider or trying to word a motion to tentatively approve the contract. We need at least 10 days for the open meetings act. Wes moved we have a special meeting on Saturday 11 June 2016, 3 pm at Wes’s house. Rhonda seconded the motion. Approved unanimously.
2. Paul recommended we consider spending the cash we have on hand to benefit SCVWSC directly if we approve the takeover of SCVWSC by Corix. Denise objected to the consideration because we need to save money for some expenses. This is for consideration at a later date.

**Member Input:**

1. Betty Garner asked about the pumps and good water. Can we use well 1 if the water is good. Leonard explained that we were considering blending the water from both wells, but needed to get the tests back on the water before going further. Betty asked why we wanted to blend the water if we have one well that is good and one that is not good. Wes explained that we got a “forgivable loan” for apx $450,000 to install and operate the WRT system. If we do not use the system they could demand we repay the loan. Also, there is a 1 year warranty on the WRT system. If we do not adequately test it during the warranty period and it malfunctions afterwards, we would be responsible for the repair or modification costs.
2. Bill OConor stated that he had a company come to his house to test his water and recommend ways to “fix” it. The company said the TDS was 2280 and they could not improve those numbers enough to be acceptable. So he tried to find where the greater number of TDS was getting into his water. Denise explained that we could make a difference with radio-neucli and are doing something about that. We are looking at a RO system to correct the other problems. But we do not have sufficient information about causes and corrections to decide where to go.
3. We discussed the terms of the grants and “forgivable loans” again. That plus the fear of future drought conditions, contribute to our present position.
4. Mr. OConnor asked again what was causing the high TDS readings at his house. Denise explained that we do not know. We could furnish him with our recent test results but have no real knowledge about his specific system.

There being no other business to discuss, a motion to adjourn was made by Rhonda Whitten and seconded by Paul Miller. All agreed.

**Meeting adjourned @ 8:40 PM**

**Next Meeting:**  11 June 2016, 3 PM, at 103 McKay Rd in Silver Creek Village.

Any recommendations for agenda items should be forwarded to Paul M. Miller no later than a week before the meeting.