

**SILVER CREEK VILLAGE WATER SUPPLY CORPORATION**  
**Minutes of the Board of Directors Meeting**  
**16 September 2024**

**Meeting called to order:** 1:05 pm by Tim Smith, Vice-President

**Present:** Vice-President Tim Smith, Secretary/Treasurer Paul M. Miller, Members-At-Large Barry Dawson and William Cain, Water System Operator Joey Krueger, Assistant Business Manager Mary Ann Pennington.

**Guests:** Larry Becker

**Absent:** Business Manager Clint Cagle and Assistant Water System Operator Jay Everett.

**Invocation:** Given by Tim Smith.

**Order of Business:**

**Minutes:** Minutes from the August 2024 meeting were approved as read.

**Ops Report:**

Joey replaced two meters. Inventory is the same.

Assisted Westbrook in "leak". His landscape system is not completely shutting off, plus it is discharging into the septic so you may not notice. Like a toilet leak.

Joey checked Larry Becker's meter also. It did not indicate any flow. Since he denies any excess use inside the house, it must be from watering outside.

We did not get a response from the WRT people about the filter. We should get a replacement valve next month.

Did not fix flush valves.

Still need to fill hole by Hudson's meter. Paul volunteered to fill it. Barry recommended getting the fill from Dennis Hudak.

**Finances:**

Members who wanted to appeal their bill did not appear. We need a written agreement with members for any bill adjustment or payment plan. (See SCVWSC forms)

Clint was absent. Mary Ann does not have access to the bank accounts. We tried to analyze the reports and could not match the numbers.

We had an extensive discussion about budget numbers. Everyone agreed to clear the generator bill due the end of September. Cash flow is really tight!

Mary Ann volunteered to wait for her pay check if it would help. Clint and Joey are paid in arrears (for last month's work).

Next, we addressed the Tarriff. What is the definition of "new member"? We confuse the term. At times we define it as needing a meter installed (\$600+), other times as only turning on the meter that has been inactivated (\$50). We compared our system to other systems which are owned/operated by CORIX. Their base rate ranges from \$28 to \$68, but they do not have debt.

Our USDA loan adds about \$15 monthly to each member's bill. The bank charges an "ACH fee" of \$5. Is that a monthly fee for the service or for each deposit? Paul moved we waive the late fees for this month because we were late in getting the bills out. Butch seconded the motion. Motion passed. Butch moved we adjust the tariff to reflect an increase of \$20 for each meter size and increase the installation or tap fee for new members to \$1000. Barry moved to increase to installation costs to \$1000 and set the base rates for 3/4" or 3/4" to \$118. 2" is \$158. Delete all other meter sizes. Butch seconded. Motion passed. Joey discussed Larry Becker's bill with him directly. He wanted to know how to read the meter. The rates were explained to him. He seemed satisfied with the explanations.

### **Business:**

Clint resigned as Business Manager. He will continue with an hourly Base Rate until we can get a replacement. Tim will contact a possible replacement. He wants to know what our offer is to Clint and to a replacement. Our offers are Clint - \$25/hour and replacement \$2,000/month. Our bond Agent submitted an analysis. We do not know where these numbers came from. Tim thinks we must keep the total cost below \$1m. Regardless, we must set a limit on the cost. We need to press Langford on financing options. Tim thinks we should pay off the USDA loan. However, beyond a one-time assessment of \$2,500 per Member, we have no options. Paul was directed to delete old files from the web site. Paul moved we ask Janice Cain to update the member contact list with Mary Ann's help. Butch seconded, motion passed. Tim said the door to the office is not OSHA compatible for handicapped access. That is not true. The exit door must open out. Regardless of how the door is hung, wheelchair users must open it towards themselves on either entry or exit. There is a fire-proof file cabinet in the WRT that we could bring to the office. Paul raised the question of adding another member of the Board of Directors to the credit card. It could be one of the Directors. Barry suggested using a debit card. Can we use the signature card for valid users of the debit card. Butch will check with the bank about a procuring debit card.

There are no proposed projects.

There being no further business to discuss, Paul moved we adjourn. Barry seconded the motion.

**Meeting adjourned @ 4:30 PM**

**Next Meeting: 21 October 2024, (Monday) 1 PM, at the SCVWSC Office.**

Any recommendations for agenda items should be forwarded to Paul M. Miller no later than a week before the meeting.